

# **KEYSTONE LOCAL SCHOOL DISTRICT**

Board of Education Meeting  
Keystone High School  
580 Opportunity Way  
LaGrange, Ohio 44050

Special Meeting  
August 31, 2020  
6:00 p.m.

## **AGENDA**

The Board receives a full agenda several days prior to the Board meeting. The agenda may deal with curriculum, budget, hiring of personnel, facilities, school transportation or long-range planning. The agenda usually includes written supporting material that helps with decision-making. If it appears that quick action has been taken on an item, it may be because the topic has been studied for several weeks or that questions have been answered in advance of the meeting.

### **I. CALL TO ORDER BY PRESIDENT**

#### **A. ROLL CALL:**

Roll Call: O'Boyle\_\_\_\_; Stang\_\_\_\_; Sturgill\_\_\_\_; Walter \_\_\_\_; Wakefield\_\_\_\_;

#### **B. PLEDGE OF ALLEGIANCE**

### **II. APPROVAL OF AGENDA**

Moved by \_\_\_\_\_, second by \_\_\_\_\_ to

#### **A. APPROVE AGENDA AS PRESENTED**

#### **B. APPROVE AGENDA AS PRESENTED WITH CORRECTIONS, OR**

#### **C. APPROVE AGENDA WITH ADDENDUM AS PRESENTED**

Roll Call: O'Boyle\_\_\_\_; Stang\_\_\_\_; Sturgill\_\_\_\_; Walter \_\_\_\_; Wakefield\_\_\_\_;

### **III. APPROVE MINUTES OF PRIOR MEETINGS**

#### **A. APPROVE MINUTES OF PRIOR MEETINGS**

Moved by \_\_\_\_\_, second by \_\_\_\_\_ to dispense with the reading of the minutes of the Regular Meeting on Monday, August 17, 2020. The minutes were distributed as required by law and, shall be approved as presented.

Roll Call: O'Boyle\_\_\_\_; Stang\_\_\_\_; Sturgill\_\_\_\_; Walter \_\_\_\_; Wakefield\_\_\_\_;

#### **IV. AUDIENCE PARTICIPATION**

##### **A. RECOGNITION AND HEARING OF VISITORS**

(Discussion of Agenda Items only) *In order for the Board to fulfill its obligation to complete the planned agenda in an effective and efficient fashion, a maximum of 30 minutes of public participation is permitted at each meeting.*

##### **B. INPUT FROM STAFF**

#### **V. FINANCIAL REPORT BY TREASURER/CFO**

##### **A. THEN & NOW APPROVALS**

The Treasurer/CFO recommends approval of Then & Now purchase orders in accordance with ORC 5705. 41D:

PO Date	Invoice Date	PO Number	Check Number	Desc.	Vendor	Amount
08/01/20	07/28/20	92685	64466	TITAN DISINFECTANT SPRAYERS & KITS	BUCKEYE CLEANING CENTER - CLEV	\$ 3,650.00
08/17/20	07/01/20	92694	64491	TUITION BILLING FOR 2020-2021 - 1 SEAT	OMBUDSMAN EDUCATIONAL SERVICES	\$ 8,500.00
08/17/20	08/15/20	92708	64499	ANNUAL TUITION-SEPARATE FACILITY 2020-2021	STEPS BEHAVIOR CONSULTING	\$ 18,000.00
08/12/20	07/31/20	92711	64482	PRESCHOOL TUITION FOR 2020-2021	LORAIN COUNTY BOARD OF EDUCATION	\$ 11,483.64

#### **VI. SUPERINTENDENT REPORTS AND RECOMMENDATIONS**

Items Requiring Board Action

##### **A. EMPLOYMENT OF PERSONNEL**

###### **1. EMPLOY 2020-2021 CERTIFICATED/LICENSED STAFF**

The Superintendent recommends employment of the following individual on a limited one (1) year contract commencing with the 2020-2021 school year, subject to completion of all state and local requirements, compensation as per appropriate salary schedule (ORC 3319.11).

- a. Joseph Jasin – Intervention Specialist – Step 2 MA -\$44,401.00

###### **2. EMPLOY 2020-2021 CLASSIFIED STAFF**

The Superintendent recommends hiring the following classified individual for the position and hourly rate as noted, on an eighteen-month probationary contract, pending all record checks and completion of state and local requirements for the 2020-2021 school year:

- a. Jessica Misconish – KES Lunch Monitor – Step 0 - \$11.24/hr. – effective 8/25/2020

###### **3. ACCEPT RESIGNATIONS**

The Superintendent recommends accepting the resignation of the following individuals:

- a. Roberta Moore – Lunch Monitor – effective end of day 8/17/2020
- b. Kayla Jewell – KES Special Needs Paraprofessional – effective end of day 8/24/2020

**4. APPROVE TRANSFERS**

The Superintendent recommends transferring the following individuals.

- a. Kelly Marxen from Keystone Middle School Intervention Specialist to Keystone Elementary Intervention Specialist effective 8/25/2020
- b. Jennifer Maurer from Keystone Elementary School Lunch Monitor 2.0 hrs./day to Keystone Elementary School Lunch Monitor 2.50 hrs./day effective 8/31/2020
- c. Amy Mitterling from Murray Ridge Special Needs Paraprofessional 6.25 hrs./day to Keystone Elementary Special Needs Paraprofessional 6.75 hrs./day effective 8/31/2020
- d. Stacey Seman from Keystone Middle School Lunch Monitor 1.75 hrs./day to Keystone Middle School Lunch Monitor 2.25 hrs./day effective 8/31/2020
- e. Nannette Stubner from Keystone Elementary School Lunch Monitor 2.0 hrs./day to Keystone Elementary School Lunch Monitor 2.50 hrs./day effective 8/31/2020
- f. Frances Walker from Keystone Middle School Lunch Monitor 1.75 hrs./day to Keystone Middle School Lunch Monitor 2.25 hrs./day

**5. RESCIND BLT PERSONNEL**

The Superintendent recommends rescinding the following individual as members of the Keystone Building Leadership Team (BLT) on an as needed basis, per time sheet, at tutor rate (currently \$28.00 per hour), for the 2020-2021 school year effective August 25, 2020 through May 28, 2021:

**KMS BLT**

- a. Kelly Marxen

**6. EMPLOY BLT PERSONNEL**

The Superintendent recommends employing the following individual as members of the Keystone Building Leadership Team (BLT) on an as needed basis, per time sheet, at tutor rate (currently \$28.00 per hour), for the 2020-2021 school year effective August 25, 2020 through May 28, 2021:

**KMS BLT**

- a. Natalie Foster

**7. APPROVE EXTENDED TIME CONTRACT**

The Superintendent recommends employing Kristen Lazard to train the new Keystone Middle School Counselor, at the employee's daily rate, per time sheet, not to exceed 2 days.

**8. APPROVE PROFESSIONAL DEVELOPMENT STIPENDS**

The Superintendent recommends approval of a stipend of \$50.00 per half day for the following staff members for participation in professional development to be paid from Title IIA Federal Funds:

**August 13, 2020 – Convocation Meeting for CCP Teachers**

- a. Andrea Catanzarito
- b. Adam Crabtree
- c. Jennifer Fehlan-Jones
- d. Donald Griswold
- e. Thomas Habenicht
- f. David Jones Jr.
- g. Philip Tuttle

**9. EMPLOY 2020-2021 EXTRA DUTY PERSONNEL**

The Superintendent recommends employment of the following individuals on extra duty contracts for the 2020-2021 school year, pending all record checks and completion of state and local requirements.

- a. David Jones Jr. – Announcer - \$20.00 per game
- b. James Piazza – Announcer - \$20.00 per game
- c. Bert Fitzgerald – Score Board Operator - \$20.00 per game
- d. Alexis Kaczay – Score Board Operator - \$20.00 per game
- e. Jennifer Maiden – Score Board Operator - \$20.00 per game
- f. Kristin Burden – Ticket Taker - \$20.00 per game
- g. Kari Dove Deal – Ticker Taker - \$20.00 per game
- h. Julie Fortune – Ticket Taker - \$20.00 per game
- i. Terri Helbig – Ticket Taker - \$20.00 per game
- j. Alexis Kaczay – Ticket Taker - \$20.00 per game
- k. Jennifer Maiden – Ticker Taker - \$20.00 per game
- l. Abigail Ratcliff – Ticket Taker - \$20.00 per game
- m. Philip Tuttle – Lead Mentor Teacher – \$1,900.00
- n. Jill Hetsler – Mentor Teacher – Lindsay Thut - \$1000.00
- o. Tracy Clarico – Mentor Teacher – Anna Saxton - \$1000.00
- p. Leslie Kolasinski – Mentor Teacher – Stefanie Kurowski - \$1000.00
- q. Natalie Foster – Mentor Teacher – Alexis Kaczay - \$1000.00
- r. Natalie Foster – Mentor Teacher – Mandy Glover - \$1000.00
- s. Leslie Kolasinski – Mentor Teacher – Sophia Dettorre - \$1000.00
- t. Leah Tesny – District RESA Facilitator – Joseph Jasin, Kendall Poole, Abigail Ratcliff – 3 @ \$500.00 = \$1,500.00

**10. APPROVE LEAVE OF ABSENCE REQUEST – GARY FERON**

The Superintendent recommends approving a leave of absence request for Gary Feron for the period on or about August 31, 2020 through on or about November 30, 2020.

**11. APPROVE LEAVE OF ABSENCE REQUEST – LYNN GAGNON**

The Superintendent recommends approving a leave of absence request for Lynn Gagnon for the period on or about August 3, 2020 through on or about November 3, 2020.

**12. APPROVE LEAVE OF ABSENCE REQUEST – ASHLEY TRENCHARD**

The Superintendent recommends approving a leave of absence request for Ashley Trenchard for the period on or about August 25, 2020 through on or about December 22, 2020.

**13. APPROVE VOLUNTEERS**

The Superintendent recommends approving the following individual as a volunteer for the 2020-2021 school year for the position indicated, pending all record checks and completion of state and local requirements:

- a. Ashley Elliott - Volleyball

**14. EMPLOY CLASSIFIED SUBS FOR THE 2020-2021 SCHOOL YEAR**

The Superintendent recommends employment of the following 2020-2021 classified substitutes for the positions and hourly rates noted, pending all record checks and completion of state and local requirements.

- a. Tiffany Gould
  - Bus Driver - \$14.34/hr.
  - Cafeteria - \$11.55/hr.
- b. Kelly Isenhardt
  - Monitor - \$10.94/hr.
- c. Christine Minney
  - Monitor - \$10.94/hr.
  - Paraprofessional – Special Needs - \$10.94/hr.
- d. Amy Mitterling
  - Monitor - \$10.94/hr.
- e. Chip Wood
  - Bus Driver - \$14.34/hr.

Moved by \_\_\_\_\_, second by \_\_\_\_\_ that the foregoing recommendations be approved.

Roll Call: O'Boyle\_\_\_\_; Stang\_\_\_\_; Sturgill\_\_\_\_: Walter \_\_\_\_; Wakefield\_\_\_\_;

## **VII. OTHER BUSINESS**

### **A. APPROVE SPECIAL EDUCATION CONTRACTS**

The Superintendent recommends approving the following special education services contracts for the 2020-2021 school year as presented:

1. KidsLink
2. Lorain County Board of Developmental Disabilities – Preschool Agreement

### **B. APPROVE 2020-2021 AGREEMENT WITH EDUCATIONAL SERVICE CENTER OF LORAIN COUNTY**

The Superintendent recommends approving the agreement between the Educational Service Center of Lorain County and the Lorain County Domestic Relations Court, on the behalf of the Keystone Local Schools for the 2020-2021 school year as presented.

Moved by \_\_\_\_\_, second by \_\_\_\_\_ that the foregoing recommendations be approved.

Roll Call: O'Boyle\_\_\_\_; Stang\_\_\_\_; Sturgill\_\_\_\_: Walter \_\_\_\_; Wakefield\_\_\_\_;

## **ITEMS PRESENTED FOR INFORMATION AND DISCUSSION. MAY OR MAY NOT RESULT IN ACTION BY THE BOARD OF EDUCATION.**

### **A. Future BOE Meetings – @ 6:00 p.m.**

1. Monday, September 21, 2020-Regular Meeting – KHS Conference Room
2. Monday, October 19, 2020-Regular Meeting – KHS Conference Room
3. Monday, November 16, 2020-Regular Meeting – KHS Conference Room

## **VIII. OTHER BUSINESS TO COME BEFORE THE BOARD**

### **A. COMMENTS/CONCERNS**

- Board Members
- Superintendent
- Public *(In order for the Board to fulfill its obligation to complete the planned agenda in an effective and efficient fashion, a maximum of 30 minutes of public participation permitted at each meeting. If several people wish to speak, each person is allotted three minutes until the total time of 30 minutes is used. During that period, no person may speak twice until all who desire to speak have had the opportunity to do so. Each person addressing the Board will give his/her name and address).*

**IX. EXECUTIVE SESSION**

Moved by \_\_\_\_\_, second by \_\_\_\_\_ to adjourn to Executive Session under ORC 121.22 and ORC 4117.21 for the purpose of appointment, employment, dismissal, discipline, promotion, demotion, compensation, matters related to employee bargaining negotiations and investigation of the charges/complaints (unless public hearing requested) of personnel. With no action to follow.

Roll Call: O'Boyle\_\_\_\_; Stang\_\_\_\_; Sturgill\_\_\_\_: Walter \_\_\_\_; Wakefield\_\_\_\_;

Executive Session \_\_\_\_\_ p.m. Return to Open Session \_\_\_\_\_ p.m.

**X. ADJOURNMENT**

Moved by \_\_\_\_\_, second by \_\_\_\_\_ to adjourn the work session.  
(Time: \_\_\_\_\_)

Roll Call: O'Boyle\_\_\_\_; Stang\_\_\_\_; Sturgill\_\_\_\_: Walter \_\_\_\_; Wakefield\_\_\_\_;